

## **HIMALAYAN FOREST RESEARCH INSTITUTE, CONIFER CAMPUS, PAHTHAGTHAT, SHIMLA-171009 (H.P.)**

### **i) The particulars of its organization, functions and duties:**

Himalayan Forest Research Institute (HFRI), Shimla, Himachal Pradesh was initially established as High Level Conifer Regeneration Research Centre during May, 1977 to carry out research on the problems associated with natural regeneration of Silver fir and Spruce. The centre developed the technology for the same and transferred it to the State Forest Departments. During reorganization of forestry research and coming up of the *Indian Council of Forestry Research & Education (ICFRE)*, Dehra Dun in 1986, the mandate of this centre was enlarged from Regeneration of Silver fir and Spruce to Eco-Rehabilitation of Cold Deserts, Mined Areas Rehabilitation, insect-pests and disease management, besides studies on agro-forestry practices in hills and regeneration of Coniferous and Broad-leaved Forests. This Centre was re-designated as Himalayan Forest Research Institute, Shimla in 1998.

This Institute has made significant contribution to the artificial regeneration of Silver fir (*Abies pindrow*) by carrying out research on their seeds, nursery practices and planting technology. Other notable achievements include development of nursery and planting techniques etc. of other conifers like, Deodar, Taxus, Chir-Pine, Blue Pine including their broadleaved associates like, Birdcherry, Horse-chestnut, Oaks, Maples, Poplars and also of the species endemic to the cold desert areas. Research and extension activities of the Institute include establishment and standardization of agro-forestry models in the lower hills of Himachal Pradesh, Eco-economic rehabilitation of mine damaged areas including organizing the workshops and trainings for the user groups. Considerable work has been taken up in the cold desert areas of Himachal Pradesh and Jammu & Kashmir for documentation of flora of such areas including standardization of the nursery techniques for the species endemic to these areas. Insect-pest attacks and diseases of Deodar, Shisham, Chir-pine, Oaks and Willows were investigated and remedial measures suggested to the State Forest Departments of Himachal Pradesh and Jammu & Kashmir. This is how, the Institute has contributed/is contributing its expertise to this most fragile, sensitive and susceptible eco-system for better and scientific management of the forest eco-system in the states of Himachal Pradesh and Jammu & Kashmir.

Beside research, extension and training activities, pointing towards sustainable development, are important functions of the Institute. The main aim behind these activities is to keep the front line staff of the State Forest Departments and other end users abreast of the underlying concepts and research developments in forestry so as to transfer the technologies from laboratory to the land. In the process, the institute, in collaboration with the state forest department of Himachal Pradesh and Jammu & Kashmir, established **Van Vigyan Kendra (VVKs)** at Brundhar, Manali (HP) and Janipur (J&K) through which the institute is now having more focused approach for carrying out extension

activities with sufficient means for reaching and penetrating into the mindset of the people. A **Model Village** at Lanabanaka, Distt. Sirmour (Himachal Pradesh) has also been established for showcasing research activities of the institute. The Institute has well-developed infrastructure of laboratories, library, herbarium, nurseries (including Model Nursery) and experimental field areas for conducting research and training programmes. In the process of broadening of research base in different Agro-climatic zones in the state of Jammu & Kashmir for carrying out required and more pointed research, the institute has recently established **Field Research Stations at Nagbani (Jammu region) and at Badami Bag (Leh & Laddakh)**. The faculty for imparting trainings by the institute consists of highly qualified, experienced, skilled professionals and researchers.

### **ORGANIZATION:**

This institute is headed by a Director, who is assisted by one Conservator of Forests, Two Deputy Conservator of Forests and a team of Scientists having expertise in the Field of Ecology and Biodiversity Conservation, Silviculture and Forest Genetics, Non-wood Forest Products, Forest Protection and Agro-forestry & Extension. The Group Coordinator (Research) coordinates the research activities of these research divisions.

Field Research Stations of the Institute are being controlled from the Headquarters at Shimla, of course, with field staff at these locations. Various research stations of the Institute to carry out site specific/objective research as per the mandate of the Institute are situated at the following locations:

#### **A] Himachal Pradesh:**

1. Field Research Station, Tabo, District Lahaul-Spiti
2. Field Research Station, Shillaru, District Shimla
3. Field Research Station, Bruhandhar, District Kullu
4. Model Nursery, Baragaon, Shimla
5. Field Research Station, Bir Plasi, Nalagarh, District Solan
6. Field Research Station, Shilly, District Solan
7. Field Research Station, Johron, Paonta-Sahib, District Sirmour

#### **B] Jammu & Kashmir:**

1. Field Research Station, Nagbani, Jammu
2. Field Research Station, Badami Bag, Leh

#### **ii) The powers and duties of its officers and employees:**

##### **A) Administrative activities**

In order to ensure discipline and smooth functioning of the Institute the following officers and officials are working in Administration:

**1. Dr. V.P. Tewari, Director of the Institute**

He is exercising the Administrative and Financial powers delegated to him by the Director General of ICFRE, Dehra Dun as per ICFRE Compendium. He is Head of the Institute and possess over all control of the Institute.

**2. Dr. K.S. Kapoor, Scientist-F**

He is holding the charge of Group Coordinator (Research), PIO and Vigilance Officer. He is assisted by one RA-II (Sh. Kuldesh Kumar) and one Stenographer (Smt. Narvada Pal).

**3. Dr. Ranjeet Singh, Scientist-F**

He is holding the Charge of Procurement Officer, Grievance Officer and Record Officer of the Institute. He is assisted by UDC (Shri B.S. Negi) and LDC (Sh. Ramanjeet) in Purchase section.

**4. Sh. Rajinder Sharma, Private Secretary**

He is Private Secretary to the Director and supervises the work of files submitted to the Director.

**5. Sh. Gopal Singh Thakur, DCF**

He is holding the Charge of Estate Officer, Vehicle Officer and Nodal Officer (Legal Cell). One UDC (Smt. Sunita Narwal), one RFO (Sh. Shonk Ram) and one Dy. Ranger (Sh. Kartar Singh) is assisting him in his works.

**6. Sh. Pradeep Bhardwaj, DCF**

He is holding the Charge of Hindi Officer. One Stenographer Gr.-1 (Sh. Dinesh Dhiman) is assisting in the works pertaining to Hindi cell.

**7. Sh. Pitamber Singh Negi, Scientist-B**

He is working as Store Officer. He is assisted by UDC (Shri B.S. Negi) and LDC (Sh. Ramanjeet).

**8. Shri Uddam Ram, Under Secretary**

He is Under Secretary and looking after the overall supervision of Establishment and accounts Sections. He is also Drawing & Disbursing Officer. He is assisted by Smt. Anita Devi, Assistant, Shri Bachitter Singh, UDC, Sh. Uma Shankar, UDC, Sh. Parveen Kumar, LDC and Sh. Rohit Kumar, LDC in Accounts Section.

## **9. Smt. Suman Kaushal, Section Officer**

She is working as Section Officer and looking after the works pertaining Establishment Section. She is assisted by Sh. Rakesh Kumar, Assistant and Smt. Krishna Lalhal, UDC.

### **B) Research Activities**

Dr. K.S. Kapoor, Scientist-F is the Group Coordinator (Research) who looks after the overall activity of the institute related to research and prepares various reports regarding research to ensure timely submission to the ICFRE Headquarters and quarter concerned. He is also discharging the duties of Nodal Officer—FRI, Deemed University, Public Information Officer, Vigilance Officer and Liaison Officer for SC/ST/OBC and Physically Handicapped of the Institute.

All the Research activities of the Institute have been distributed among the following Divisions by the Director:

#### **1. Division of Ecology and Bio-diversity Conservation**

Dr. R.K. Verma, Scientist-F is the Head of this Division. He is assisted by a Scientist of the rank of Scientist-F (Dr. K.S. Kapoor) and one scientist of the rank of Scientist-D (Dr. Ranjeet Kumar), one Research Assistant (Km. Shilpa), one RA-II (Sh. Dushyant Kumar), Two Foresters (Sh. Purushotam Ram and Sh. Narinder Sain) and one LDC (Krishan Dev) in the administrative and research works pertaining to the division.

#### **2. Division of Silviculture and Tree Improvement**

Dr. Rajesh Sharma, Scientist-F is the Head of this Division. In this division he is being assisted by one Scientist of the rank of Scientist-F (Dr. Sandeep Sharma), one scientist of the rank of Scientist-B (Shri Pitamber Singh Negi), two RA-I (Sh. Sunil Waman Bhondge and Smt. Savita Kumari Banyal), one RA-II (Sh. Jawala Prashad), two Deputy Rangers (Sh. Kundan Lal and Sh. Sangat Ram), one TA (Ms. Sonika Sharma), Four Foresters (Sh. Rakesh Sharma, Sh. Diwan Singh, Sh. Ramesh Chand and Sh. Mohinder Singh) and one LDC (Sh. Guler Singh) in the administrative and research works pertaining to the division.

#### **3. Division of Agro-forestry & Extension**

Dr. Vijender Pal Panwar, Scientist-D is the Head of this Division. In Agro-forestry and Extension Division, he is being assisted by Sh. Pradeep Bhardwaj, DCF, one Stenographer (Sh. Dinesh Dhiman), two RA-I (Sh. Ashwani Kumar and Sh. Vinod Kumar), one Technical Assistant (Sh. Shyam Sunder) one Forest Guard (Sh. Sachin Chauhan) in the administrative and research works pertaining to the division.

#### **4. Division of Non Timber Forest Products**

Shri Jagdish Singh is the Head of this Division. He is assisted by a Scientist of the rank of Scientist-C (Dr. Vaneet Jishtu) and a RA-I (Sh. Joginder Chauhan), one Technical Assistant (Ms. Drishti Sharma), one Dy. Ranger (Sh. Budhi Singh) and one LDC (Sh. Krishan Dev) in the administrative and research works pertaining to the division.

#### **5. Forest Protection Division**

Dr. Ranjeet Singh, Scientist-F is the Head of this Division. He is being assisted by one Scientist of the rank of Scientist-C (Dr. Pawan Rana), one RA-I (Sh. Akhil Kumar who is on deputation), one Technical Assistant (Sh. Rajender Pal) and one LDC (Sh. Krishan Dev) in the administrative and research works pertaining to the division.

#### **6. Information Technology Cell**

Dr. Vijender Pal Panwar, Scientist-D is the Head of Information Technology Cell. He is being assisted by one Research Officer Gr.-II (Sh. Parkash Chand) in day to day works pertaining to the IT related issues of the Institute as well as others.

#### **iii) The procedure followed in the decision making processing including channels of supervision and accountability:**

Overall In-charge of the Institute is the Director, Therefore, most of the powers pertaining to administration and finance lies with him. However, the following procedure is being followed in decision-making process and supervision:

Matters pertaining to Establishment:

Under Secretary has been given the charge of Drawing & Disbursing while the works of Estate & Vehicle section is given to Dy. Conservator of Forest. The channel of supervision and accountability is as follows:

The dealing hand (of the rank of LDC/UDC/Assistant) put up the dak/correspondence to the Officer-in-Charge in the section. In case of Establishment Section, the dealing assistant is putting up the dak to the Section Officer. Assistants, after proper scrutiny, are putting up the all dak/ correspondence to the Section Officer and Drawing & Disbursing Officer, as the case may be, for checking at their level. The Section Officer is putting the same to Under Secretary, HFRI, Shimla is taking decisions as per powers delegated to him by the Director and in cases, powers have not been delegated to them, they are putting up those cases to the Director for sanction and approval.

In case of Legal matters, Hindi and Vehicle Officer the correspondence is being put up by the dealing assistant to the Legal Officer, Hindi Officer and Vehicle Officer.

Legal Officer and Vehicle Officer, after fulfilling the requirement of subject matter, is putting up the same to the competent authority who disposes the matter in accordance with rules and powers vested with him.

In case of correspondence relating to Estate the dealing assistant is putting up the correspondence to the Estate Officer and Estate Officer is taking decision as per his powers and cases beyond his powers are being sent to Director with their recommendations for final decision.

It is pertinent to mention here that some powers like transfer & appointment of Group A & B, nomination of officers/ Scientists for workshop/seminars/ training abroad, final approval of reply of court cases etc. and financial matters beyond the power of Director lies with the D.G. ICFRE. These cases are being sent to DG, ICFRE as per requirement with full justification.

**(iv) The norms set by it for the discharge of its functions.**

We are following the rules and regulations of Govt. of India/ ICFRE, hence the norms set by Govt. of India/ ICFRE are being followed.

**(v) The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.**

The Institute is following rules, regulations & instructions, framed by Govt. of India and ICFRE from time to time. As per instructions of ICFRE, Compendium of ICFRE is being consulted/referred in day to day work, however, in some cases where the compendium is silent about rules, we are following/applying the rules of Govt. of India as per instructions of ICFRE Hqrs.

**(vi) A statement of categories of documents that are held by it or under its control.**

All the service record viz., service books, personal files of the officers /officials and all files relating to establishment matters are being kept and maintained in the Establishment Branch. All ACR folders are being kept under the custody of Under Secretary.

All the records pertaining to Accounts matters viz., cash book, ledgers, check drawn registers, paid vouchers and all files of accounts matters and pay bill registers, TA/LTC and medical reimbursement registers etc. are being maintained and kept in Accounts Branch in the custody of concerned dealing hands.

Likewise the records pertaining to Central Store, viz., Stock registers and concerned files are being maintained and kept in Store Section in the custody of dealing hand.

The records pertaining to Estate, IT, Library and of the Divisions are being maintained and kept in the concerned sections/ divisions.

For the old/closed records there is one Record Officer (Dr. Ranjeet Singh, Scientist-F) who is responsible for weeding out the records and one separate room has been provided for keeping the record in a systematic manner.

**(vii) The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof.**

The particulars relating to the research policy are being prepared and compiled by the Group Coordinator (Research) HFRI, Shimla as under:

Preparation of Annual Action Plans/ Policy or implementation, thereof, we are ensuring representation of members of public. There is an existing apex body called Research Advisory Group (R.A.G.) is a composite group of research users, researchers & research managers and has a regional character with subject area experts of national/ international eminence. The constitution of RAG's is as follows:-

1.	Director of the Institute	Chairman	1
2.	DDG (Res.) or his nominee/ADG(P&P)	Co-Chairman	1
3.	Representative of Pr.C.C.F's (of jurisdiction of states) (Senior Officers directly dealing with forestry research)	Member	3
4.	Senior Scientist of the Institute	Member	2
5.	Senior Forestry Professional of the Institute	Member	2
6.	Representative of the University dealing with forestry of the rank of Dean or Head of Forestry Deptt.	Member	1
7.	Representative of Non Governmental Organization (NGO) dealing with forestry & forestry research	Member	1
8.	Representative of forest based industry	Member	1
9.	Retired eminent Scientist having professional interest in forestry	Member	1
10.	Retired eminent Forest Officer having experience & interest in forestry research	Member	1
11.	Coordinator-Research	Member Secy.	1

**Role of RAG:**

1. To revise research programme and new research proposals at the institute every year.
2. To consider and provide advice on regional requirements for forest research over the whole spectrum of activities affecting forests & tree in land management.
3. To review the progress and results from all research projects.

4. To recommend annual research programs and level of budget allocation to the relevant Institute.

By representation of above including NGO's in formulation of plans, the representation of public was also ensured and the requirement of present day in forestry research is being assessed through the meetings of this group. As per recommendations of RAG, the projects are being formulated and implemented.

There is another apex body of ICFRE known as "Research Policy Committee" (RPC). The main role of this committee is to review other research projects cleared by RAG of its Institute and to recommend the projects with prioritization for implementation in various Institutes.

**(viii) A statement of boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meeting of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public and ICFRE Headquarters be informed accordingly.**

There are Research Advisory Committee, Senior Purchase Committee, Technical Evaluation Committee, House Allotment Committee and Departmental Promotion Committee in this Institute. The activities of the Committees are not open to the public.



**(ix) Directory of its officers and employees:**

S. No.	Name of officer/ official	Designation	Address	Telephone
1	Dr. V.P. Tewari	Director	Himalayan Forest Research Institute Campus, Panthaghathi, Shimla	2626778 94184-227696
2	Dr. K.S.Kapoor	Scientist-F	-do-	2626801 94182-33224
3	Dr. Rajesh Sharma	Scientist-F	-do-	2816107
4	Dr. Ranjeet Singh	Scientist-F	-do-	2816108
5	Dr. Sandeep Sharma	Scientist-F	-do-	2816103
6	Dr. Raj Kumar Verma	Scientist-F	-do-	2816110
7	Sh. Jagdish Singh	Scientist-E	-do-	2816106
8	Dr. Ranjeet Kumar	Scientist-D	-do-	2816109
9	Dr. Vijender P Panwar	Scientist-D	-do-	2816114
10	Dr. Pawan Kumar	Scientist-C	-do-	2816111
11	Dr. Vaneet Jishtu	Scientist-C	-do-	2816105
12	Sh. G.S. Thakur	DCF	-do-	2816112
13	Sh. Pradeep Bhardwaj	DCF	-do-	2816104
14	Sh. R.K. Sharma	Pvt. Secretary	-do-	2626778 2816122
15	Sh. Pitamber S Negi	Scientist-B	-do-	2816115
16	Sh. Uddam Ram	Under Secretary	-do-	2816125
17	Sh. Shonk Ram	FRO	-do-	2816134
18	Smt. Suman Kaushal	Section Officer	-do-	2816136
19	Smt. Anita Bhadwal	Assistant	-do-	2816124
20	Sh. Rakesh Kumar	Assistant	-do-	2816136
21	Sh. Badri Sain Negi	Assistant	-do-	2816127
22	Sh. Dinesh Dhiman	Steno- Grade-I	-do-	2816116
23	Smt. Narvada	Steno- Grade-I	-do-	2816119
24	Smt. Sunita	UDC	-do-	2816126

	Narwal			
25	Smt. Krishna Lalhal	UDC	-do-	2816126
26	Sh. Bachiter Singh	UDC	-do-	2816124
27	Sh. Uma Shanker	UDC	-do-	2816124
28	Sh. Guler Singh	LDC	-do-	2816116
29	Sh. Rohit Kumar	LDC	-do-	2816124
30	Sh. Krishan Dev	LDC	-do-	2816116
31	Sh. Raman Jeet	LDC	-do-	2816127
32	Sh. Praveen Kumar	LDC	-do-	2816124
33	Sh. Raj Kumar	Driver	-do-	2816100
34	Sh. Prakash Chand	RO-II	-do-	2816120
35	Dr. Joginder Singh	RA-I	-do-	2816117
36	Sh. Akhil Kumar	RA-I	-do-	
37	Smt. Shilpa	RA-I	-do-	2816130
38	Sh. Ashwani Kumar	RA-I	-do-	2816117
39	Sh. Vinod Kumar	RA-I	-do-	2816117
40	Sh. Sunil W Bhondge	RA-I	-do-	2816128
41	Smt. Savita K Banyal	RA-I	-do-	2816128
42	Smt. Santosh Chhajta	Lib. Info .Asstt.	-do-	2816119
43	Sh. Kundan Lal	Deputy Ranger	HFRI Model Nursery Baragaon	
44	Sh. Budhi Singh	Deputy Ranger	-do-	2816129
45	Sh. Kartar Singh	Deputy Ranger	-do-	2816100
46	Sh. Sangat Ram	Deputy Ranger	HFRI Research Station Shillaru, Shimla	
47	Sh. Purushotam Ram	Forester	HFRI, Shimla	2816130
48	Sh. Rakesh Sharma	Forester	HFRI Research Nursery Shilly, Solan	
49	Sh. Narender Sain	Forester	HFRI Research Nursery Tabo	
50	Sh. Ramesh Chand	Forester	HFRI Research Station Shillaru.	
51	Sh. Diwan Singh	Forester	HFRI Research Station, Shimla	
52	Sh. Mohinder Singh	Forester	HFRI Research Station Nalagarh	
53	Sh. Sant Ram	Forester	HFRI Research Station	

			Brundhar, Kullu	
54	Sh. Murat Singh	Forester	HFRI Research Station Bhrundhar Kullu	
55	Sh. Dushyant	RA-II	HFRI, Shimla	2816130
56	Sh. Jawala Prashad	RA-II	-do-	2816128
57	Sh. Kuldesb Kumar	RA-II	-do-	2816119
58	Sh. Sachin Chauhan	Forest Guard	-do-	2816100
59	Sh. Rajender Pal	TA-I	-do-	2816129
60	Sh. Shyam Sunder	TA-I	-do-	2816150
61	Sh. Vipin Kumar	TA-I	-do-	2816161
62	Sh. Kulwant R Gulshan	TA-I	-do-	2816130
63	Ms. Sonika Sharma	TA-I	-do-	2816128
64	Ms. Drishti	TA-I	-do-	2816150
65	Sh. Daulat Ram	Khalasi	-do-	2816100
66	Sh. Rakesh Kumar	Khalasi	-do-	2816100
67	Sh. Roop Lal	Khalasi	-do-	2816100
68	Sh. Vinod Kumar	Khalasi	-do-	2816100
69	Sh. Dharam Singh	Khalasi	-do-	2816100
70	Smt. Veena Kumari	Mali	-do-	2816100
71	Sh. Khem Raj	Chowkidar	-do-	2816100
72	Sh. Ramesh Chand	Mazdoor	HFRI Model Nursery Baragaon, Shimla.	
73	Sh. Ashok Kumar	Safaiwala	HFRI, Shimla	2816100
74	Sh. Sudesh Kumar	Chowkidar	-do-	2816100
75	Sh. Arun Kaushal	Chowkidar	-do-	2816100
76	Sh. Sanjeev Kumar	Mali	HFRI Research Station Bhrundhar Kullu	

ix) **Any other information, which the section deem fit to be placed in this document pertaining to the section.**

i) **Details of superannuation/ repatriation of Group A,B,C & D staff of this Institute**

<b>S.No.</b>	<b>Name</b>	<b>Designation</b>	<b>Date of superannuation/ Repatriation</b>
1.	Dr. V.P. Tewari	Director	31.05.2020
2.	Dr. K.S.Kapoor	Scientist-F	31.08.2018
3.	Dr. Rajesh Sharma	Scientist-F	31.10.2026
4.	Dr. Ranjeet Singh	Scientist-F	30.11.2022
5.	Dr. Sandeep Sharma	Scientist-F	31.07.2026
6.	Dr. Raj Kumar Verma	Scientist-F	31.08.2026
7.	Sh. Jagdish Singh	Scientist-E	31.10.2024
8.	Dr. Vijender Pal Panwar	Scientist-D	31.12.2029
9.	Dr. Ranjeet Kumar	Scientist-D	30.09.2035
10.	Dr. Pawan Kumar	Scientist-C	30.09.2035
11.	Dr. Vaneet Jishtu	Scientist-C	30.09.2025
12.	Sh. Pitamber Singh Negi	Scientist-B	31.12.2030
13.	Sh. G.S. Thakur	DCF	31.05.2015
14.	Sh. Pradeep Bhardwaj	DCF	31.10.2021
15.	Sh. R.K. Sharma	Private Secretary	30.11.2019
16.	Sh. Uddam Ram	DDO	31.07.2016
17.	Smt. Suman Kaushal	Section Officer	31.08.2019
18.	Sh. Shonk Ram	FRO	31.12.2014
19.	Smt. Anita Bhadwal	Assistant	31.10.2020
20.	Sh. Rakesh Kumar	Assistant	31.03.2027
21.	Sh. Badri Sain Negi	Assistant	30.01.2029
22.	Sh. Dinesh Dhiman	Steno-Grade-I	31.03.2029
23.	Smt. Narvada	Steno-Grade-I	31.07.2034
24.	Smt. Sunita Narwal	UDC	31.08.2035
25.	Smt. Krishna Lalhal	UDC	31.10.2023
26.	Sh. Bachiter Singh	UDC	31.01.2015
27.	Sh. Uma Shanker	UDC	31.03.2023
28.	Sh. Raj Kumar	Driver	31.01.2032
29.	Sh. Prakash Chand	RO-II	31.12.2018
30.	Sh. Joginder Singh	RA-I	31.08.2039
31.	Sh. Akhil Kumar <b>on deputation to Assam</b>	RA-I	31.07.2044
32.	Smt. Shilpa	RA-I	31.07.2043
33.	Sh. Ashwani Kumar	RA-I	31.07.2042
34.	Sh. Vinod Kumar	RA-I	31.03.2040
35.	Sh. Sunil Waman Bhondge	RA-I	31.10.2043
36.	Smt. Savita Kumari Banyal	RA-I	30.06.2043
37.	Smt. Santosh Chhajta	Lib. Inf. Asstt.	31.03.2042
38.	Sh. Kundan Lal	Deputy Ranger	29.02.2016
39.	Sh. Budhi Singh	Deputy Ranger	30.04.2016

40.	Sh. Kartar Singh	Deputy Ranger	30.04.2023
41.	Sh. Sangat Ram	Deputy Ranger	31.08.2020
42.	Sh. Purushotam Ram	Forester	30.04.2021
43.	Sh. Rakesh Sharma	Forester	31.08.2026
44.	Sh. Narender Sain	Forester	31.10.2027
45.	Sh. Ramesh Chand	Forester	31.07.2027
46.	Sh. Diwan Singh	Forester	31.05.2028
47.	Sh. Mohinder Singh	Forester	31.12.2024
48.	Sh. Sant Ram	Forester	28.02.2027
49.	Sh. Murat Singh	Forester	30.09.2029
50.	Sh. Dushyant	RA-II	31.03.2036
51.	Sh. Jawala Prashad	RA-II	31.10.2039
52.	Sh. Sachin Chauhan	Forest Guard	31.10.2040
53.	Sh. Kuldesk Kumar	RA-II	31.03.2049
54.	Sh. Rajender Pal	TA-1	31.05.2034
55.	Sh. Shyam Sunder	TA-1	30.04.2045
56.	Sh. Kulwant R Gulshan	TA-1	31.12.2046
57.	Ms. Sonika Sharma	TA-1	31.12.2046
58.	Ms. Drishti	TA-1	30.04.2046
59.	Sh. Vipin Kumar	TA-1	30.09.1953
60.	Sh. Raman Jeet	LDC	30.06.2040
61.	Sh. Guler Singh	LDC	31.05.2049
62.	Sh. Rohit Kumar	LDC	30.11.2048
63.	Sh. Krishan Dev	LDC	30.06.2049
64.	Sh. Praveen Kumar	LDC	31.03.2052
65.	Sh. Daulat Ram	Khalasi	31.08.2015
66.	Sh. Rakesh Kumar	Khalasi	31.05.2024
67.	Sh. Roop Lal	Khalasi	28.02.2029
68.	Sh. Vinod Kumar	Khalasi	31.03.2028
69.	Sh. Dharam Singh	Khalasi	30.06.2029
70.	Smt. Veena Kumari	Mali	30.04.2018
71.	Sh. Khem Raj	Chowkidar	31.12.2019
72.	Sh. Ramesh Chand	Mazdoor	31.12.2021
73.	Sh. Ashok Kumar	Safaiwala	31.10.2025
74.	Sh. Sudesh Kumar	Chowkidar	30.04.2048
75.	Sh. Arun Kaushal	Chowkidar	31.07.2049
76.	Sh. Sanjeev Kumar	Mali	31.12.2038

**x) The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.**

The information may be treated as nil.

**xi) Particulars of recipients of concessions, permits or authorizations granted by it;**

The information may be treated as nil.

**xii) Details in respect of the information, available to or held by it, reduced in an electronic form.**

PIMS and PMS are being updated regularly.

**xiii) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;**

Institute library remain open from 09.00 A.M. to 05.30 PM. on every working day .

**xiv) The names, designations and other particulars of the Public Information Officers:**

Dr. K.S. Kapoor, Scientist-F who has been nominated as Public Information Officer of this Institute.

**xv) Such other information as may be prescribed and thereafter update these publications every year;**

Other information, if any, in connection with RTI act are being intimated to PIO for updation.

Indian Council of Forestry Research and Education (ICFRE) P.O. New forest Dehra dun 248006 and Research Institute under it.

<b>Name of the Institute</b>	<b>Appellate authority</b>	<b>Public Information Officer</b>	<b>Subject matter allocated</b>
Himalayan Forest Research Institute, Conifer Campus, Panthaghati, Shimla 171009 (HP)	Dr. V.P. Tewari, Director HFRI Phone:0177-2626778 (O) 0177 2626779 (Fax) 0177 2624392 (Res.)	Dr. K.S. Kapoor, GCR, HFRI Shimla Phone:0177-2626801 (O) 0177 2626779 (Fax)	All matter related to HFRI Shimla



Immediate

No. 63-18/2005-ICFRE  
Indian Council of Forestry Research & Education  
(An Autonomous Body of Ministry of Environment & Forests, Govt. of India)  
P.O. New Forest, Dehra Dun-248 006

Dated the: 21<sup>st</sup> Oct., 2005

To  
The Secretary to the Government of India,  
Ministry of Environment & Forests,  
Parvatan Bhawan, CGO Complex, Lodi Road,  
New Delhi.

Kind Attn: Shri J.L. Chugh, Director, FE MoEF

Sub: Provisions of Right to Information Act, 2005 - Implementation regarding.

Sir,

I am directed to refer to Ministry's Letter No. 17-9/2005-FE, dated 06.10.2005 enclosing therewith Ministry's communication No. 24011/34/2005-GC, dated 27.09.2005 on the subject mentioned above. A statement of PIOs designated & Appellate Authorities in the ICFRE & Institutes under it is enclosed herewith. The information enclosed has also been put on the official web site of the ICFRE.

Encl: As above.

Yours faithfully,

(S. P. Chugh)  
Secretary,

Indian Council of Forestry Research & Education.

HOD  
K.S. Kapoor  
14/11/05

Encl. 1) Copy to: ADG (Admin.), ICFRE for placing the information in the official web site of ICFRE.

2) All Directors of Subdivisions/ Heads of Office under ICFRE.

NO. 1-1(4) 2005/HFRI/3519-3522 DT 21st Nov. 05.

- i) Copy to All Heads of Division, HFRI, Shimla, Secy, ICFRE for information and necessary action.
- ii) Copy to Dr. K.S. Kapoor, Secy-E (HOD, Res. Coord.) HFRI, Shimla/PIO.
- iii) Copy to PS to Director, HFRI.
- iv) Notice Board.

Head of Office  
HFRI, Shimla